

Early Childhood Center

Health Policies

Revised 2017

In an effort to create a healthy and safe environment, the Early Childhood Center will adhere to the following policies recommended by the State of California Department of Public Health.

1. Completed registration, emergency, health, and medical forms must be turned into the ECC office prior to the child's first day of admission to the classroom (Physician's Report must be turned in within 30 days of the first date of attendance).
2. A copy of your child's current immunization records must be submitted to the ECC office prior to their first day of attendance.

If your child is fully immunized—a copy of their current immunization record must be on file prior to the child's first day of admission to the classroom.

If your child is not fully immunized—your responsibilities are listed below:

1. The Statement of Exemption to Immunization Law printed on the reverse of the blue California School Immunization Record card must be filled out and submitted to the ECC office. Please be sure to submit a copy of any immunizations your child has had.
2. The Parent/Guardian must be completely knowledgeable on the symptoms of any diseases your child has not been vaccinated for. If your child exhibits any of the symptoms of these diseases, you must notify the Director immediately.
3. Be prepared to keep your child out of school until the Director, in conjunction with the State of California Department of Public Health, determines it is safe for your child to return. Please understand in advance that this time period may be as long as 2 months, depending on the circumstances.

As required by the State of California of Public Health, all children are required to be up to date on their immunizations, and must be given a health clearance from their physician within 30 days of their first date of attendance. As children grow and receive additional immunization boosters, please submit a copy of your child's shot record to the ECC office so that we may update our records.

We strive to protect the wellness of the children in our care. One important way is our regular routine of disinfecting toys and surfaces and hand washing. Another is by not allowing children to attend while ill with a contagious condition. If your child becomes ill while at the Center, we will notify you immediately.

The following is a list of conditions which the State of California Department of Public Health considers too ill for a child to remain at the Center:

1. Fever of 100 degrees or higher
2. Stomach upset and/or vomiting
3. Persistent and untreated cough
4. Unexplained skin rash not associated with diapering, heat or allergies
5. Two loose, watery stools in succession
6. Profuse runny nose with discolored discharge
7. Thick yellow or green discharge from the nose or eyes
8. Conjunctivitis (pink eye)
9. Any evidence of lice, pinworms, scabies, and/or nits
10. Any other indications of an infectious disease
11. Atypical behavior for the child, such as lethargy, fussiness & lack of appetite
12. Any condition which prevents a child from participating in the regular planned activities

- A child may return to school only AFTER being fever free for 24 hours WITHOUT any medication. If you bring your child back to school and the fever or any other illness recurs, you will be asked to pick him/her up.
- A child may need a doctor's note explaining what the child was seen/treated for, and they may return to school.
- A child may also NOT return to school until 24 hours AFTER the first dose of an antibiotic is given, even if the doctor says it is okay.

Often the spreading of illness occurs before severe symptoms occur (i.e., fever, vomiting, etc.) Observing your child's behavior is the key way to detect the possible onset of an illness. It is up to you to keep your child home if you believe she/he is coming down with something other than a common cold.

The state of California Department of Public Health requires that you contact the Director immediately if you suspect anyone in your family has any type of contagious illness (i.e., pink eye, chicken pox, head lice, pertussis (whooping cough). The Director must also be contacted if your child or anyone in your family were exposed to any contagious illness.

Medication Policy

1. No medication, including aspirin, acetaminophen, or cough medicine, may be administered to any child unless ordered by a licensed physician. Any child requiring fever-reducing medication should be kept home from school.
2. All prescribed medications must be in their original container, clearly labeled with the child's name and the medicine's expiration date. Siblings cannot share medications.
3. Medication may not be diluted in your child's drink or food.
4. All medications must have a doctor's instructions as to dosage and times to be given. Prescription medication must have this information on the label. Staff will only administer medication in the dosage stated on the label.
5. Parents/Guardians must fill out a Authorization to Administer Medication form, which will be used to log the date, time, and staff's name. All medication must be given to given to the child's teacher in order to ensure proper and safe storage.

Exposure Notices

In the event of exposure to an infectious disease, an email/memo will be sent out/posted to the parents/guardians of each child in the involved classrooms informing them of the exposure. The email/memo will be distributed by the end of the next school day after the staff receives notice of the contagious illness.

My signature verifies that I have read and will adhere to the revised Early Childhood Center's Health Policy.

Child's Name _____ Date _____

Parent's Signature _____ Date _____

**Please sign and return this form to the Early Childhood Center office. A copy will be provided for you.*